

The budget estimates for Short Duration Research Project is to be prepared on the basis of the guidelines given as under.

S. No.	Broad Expenditure Heads	Value
1	Research Staff : Hired Services	Not exceeding 40 % of the total budget
2	Fieldwork: Travel/Logistics/Boarding, etc.	Not exceeding 40%
3	Books/Journals/ Source Material	Not exceeding 10 %
4	Contingency (research and office assistance, printing, stationery, computer related costs, research assistance and field work expenses)	Not exceeding 5%
5	Institutional Overhead Charges	5 % of the total budget
	Total	100%

The Project Director/Coordinator may re-appropriate expenditure from one head to another subject to a maximum of 10 %.